1. Installation Instructions

A free version of the software (for Windows XP or Vista Operating Systems) can be downloaded from the homepage www.sqlFinance.com. After completion of the order form an email message with a link to the download procedure is sent to the user. Download and install following instructions and default suggestions. The default installation directory (usually c:\programs\sqlFinance") depends on the settings of your system, but any directory can be used.

The database "myCompany" in the "myCompany" directory will hold your accounting data. Several mandates can be stored in this database, but it is also possible to work with several databases. In this case, copy the "myCompany" directory and give it another name. To access this new database, enter a new connection using the connection tool (activate through menue "database\connection"). Since this is a local database, set the ODBC type to "LocalFoxPro").

2. Quick start

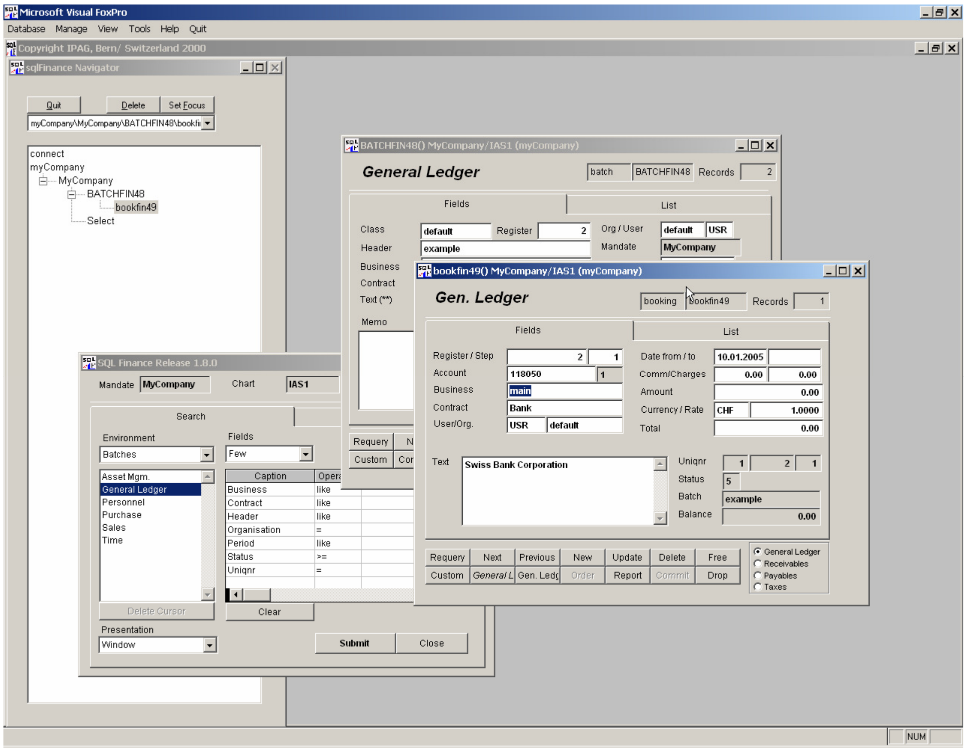
A new user might want to start entering bookings as soon as possible. For this purpose, the software is shipped with a sample database and mandate "myCompany". When the program is started, the user is logged in automatically and finds the "select" tool presented on the screen.

Two sample batches with bookings show him, how data should be entered. Create a new batch, then use the "detail" key ("bookings") to open a booking window linked to this batch. Now start entering the bookings. For the fields, default values like "2007.1" for the period, "default" for the organisation and contract, "USR" for the user will be automatically generated and accepted.

The IFRS chart of accounts can be used as it is or adjusted to user requirements. To get a list of available accounts, put the value "%" into the account field and then use a double click. Select an account record, and then use the key "release" to get back to the booking window.

When a new record is entered, in order to set the values of the previous record use the "oldValues" key. The effect of the first data entries on the booking form can be tracked on the printed profit and loss statement right away. Get the period form with the correct period, click on the key "reports", and start the favourite report "balance total slim".

Like the mandate “myCompany”, another mandate “yourCompany” ist available as well. The mandate “yourCompany” does not include a full chart of accounts (just a few sample accounts) and can be used in case the user wants to enter an own chart of accounts. A sample batch with a first booking (and an amount of zero) shows how to start entering a booking.



Start entering booking records in a batch/booking cascade